



**Sweet Swaps Consignments, LLC
Happy Helper Volunteer Agreement**

Name (*print*): _____ Phone#: _____ Consignor #: _____

Mailing Address: _____ Email Address: _____

I, (*print name*) _____, understand that this agreement is for a volunteer relationship between Sweet Swaps Consignments, LLC (“aka” SSC, LLC) and myself. I acknowledge that I am not an employee, representative, agent or independent contractor of Sweet Swaps Consignments, LLC. I understand that SSC, LLC will not provide me with monetary compensation, employer’s insurance, worker’s compensation or other forms of employee compensation and/or benefit. In consideration of being allowed to assist and earn incentives for my service, I agree to hold harmless SSC, LLC as well as the owner/landlord of the venue location, the and its officers, managers, directors, representatives and/or agents against all damages, losses, claims, costs and expenses and liabilities of any nature whatsoever, which may be incurred by me or which may arise from my activities as a helper or by accidental or unintentional incident of venue staff or SSC, LLC personnel.

I agree that in exchange of my volunteer service, I am entitled to several incentives established by SSC, LLC for the Sweet Swaps Kids Consignment Sale Event. I acknowledge, incentives can be changed at any time at the discretion of SSC, LLC. Incentives may include: the entitlement to shop early during the pre-scheduled volunteer presale, higher percentage of return on sold items, partial or full consignor fee refund, and/or entry into various give away opportunities and/or any other incentives developed into the Assistant Appreciation program provided for a Sweet Swaps Kids Consignment Sale Event.

I understand that various volunteer tasks have been developed that may occur prior to, during or after the Swaps Kids Consignment Sale Event. I understand and agree that it is my sole responsibility to completely fulfill the volunteer tasks(s) or shift (s) I have signed up for. If I am unable to complete my scheduled shift/task, (*regardless if I have, or have not taken advantage of any incentives including or excluding shopping early during the presale*), I will make arrangements with management to meet the hours needed in another capacity, or agree to the fee schedule set forth by SSC, LLC for expenses incurred to fulfill my shift during my absence. Fees will also be assessed for leaving excessively early or arriving excessively late (*30 minutes or more*). If I do not fulfill my agreed upon schedule, or find a replacement, I agree that I may not be allowed to participate in future presales or register as volunteer. **The SSC, LLC fee schedule for volunteer absence is based on the total amount of no show shifts that was registered for:** 1 shift: \$25.00, 2 Shifts: \$40.00, 3 shifts: \$60.00, 4 shifts: \$80.00, 5+ shifts: 100.00. **The SSC, LLC fee schedule for arriving late/leaving early is as follows:** 30 minutes: \$10.00, 60 minutes: \$15.00, 2 + hours: \$20.00.

I attest, I will conduct myself in an ethical and professional manner and agree that I am not attempting to learn the business practices of SSC, LLC, operations techniques or any other business matters that may or may not be trademarked, copy written, registered or proprietary in any way. I also acknowledge that the contents of the Volunteer Handbook is considered intellectual property and cannot be duplicated, shared, copied or distributed without authorization of SSC, LLC management or owner consent. I am willing to sign a confidentiality agreement and will do so if asked by a representative of SSC, LLC and agree to not set up in business as a direct competitor of SSC, LLC within a radius of 50 miles of Columbia, SC.

Note from SSC, LLC Management: We are absolutely appreciative of your desire to assist on our Happy Helper team. The presale fees listed above are put in place in relation to, and as fraction of the estimated reservation value of the opportunity to shop early. We must have this system in place to maintain fairness and consistency among team members, as well as to ensure we are providing great customer service and a quality shopping experience for everyone. We understand that extenuating circumstances may arise. If possible, please provide an alternate person that you have designated as a stand-in for you volunteer shifts. In case of an emergency please contact us immediately as we may be able to provide an exception or reschedule your shift for a later time/date.

Signature: _____ Date: _____

Potential Alternate Volunteer Contact Name: _____ Phone #: _____

Emergency Contact Name: (*should emergency occur during shifts*) _____ Phone #: _____

For Office Use - Completed by: _____	Sale Season: <input type="checkbox"/> Fall/Winter <input type="checkbox"/> Spring/Summer / Year: _____
# of Shifts _____ & Shift Type(s) Agreed to: _____	Additional Consignor %: _____ Total Split %: _____
Attended Volunteer Kick off: <input type="checkbox"/> Yes <input type="checkbox"/> No	Attended Appreciation Party: <input type="checkbox"/> Yes <input type="checkbox"/> No